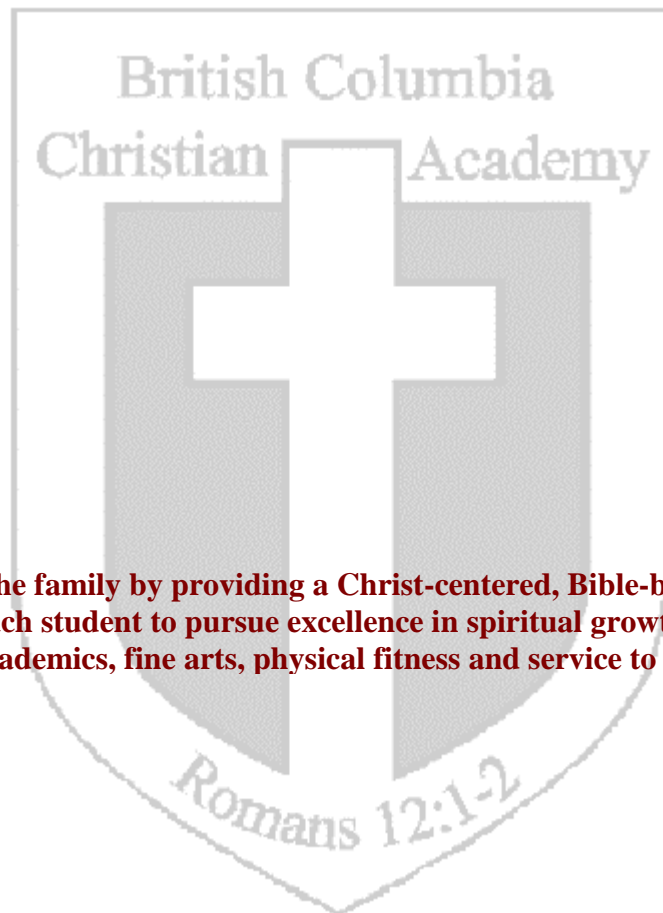


# British Columbia Christian Academy

## KINDERGARTEN — GRADE 12 INTERNATIONAL PROGRAM STUDENT APPLICATION



**To assist the family by providing a Christ-centered, Bible-based education that inspires each student to pursue excellence in spiritual growth, moral character, academics, fine arts, physical fitness and service to others.**



# British Columbia Christian Academy

*Office use only*

- Family Referral
- Tuition SP
- Standard
- Custodianship/  
Notary Form
- Form Med
- Form Res
- Form Release

## INTERNATIONAL STUDENT APPLICATION

Date of Application: \_\_\_\_\_  
Year / Month / Day

### PERSONAL DATA

PLEASE PRINT CLEARLY IN ENGLISH

1 LEGAL NAME: LAST		FIRST		MIDDLE
2 ENGLISH NAME:		3 DATE OF BIRTH: Year _____ Month _____ Day _____		4 AGE:
5 GENDER: <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE		6 COUNTRY OF BIRTH:		7 CURRENT CITIZENSHIP:
8 FATHER'S NAME:		9 FATHER'S OCCUPATION:		9A FATHER'S CITIZENSHIP:
10 MOTHER'S NAME:		11 MOTHER'S OCCUPATION:		11A MOTHER'S CITIZENSHIP:
12 ADDRESS IN HOME COUNTRY:				13 TELEPHONE NUMBERS: (Home) _____ (Work) _____
14 EMAIL ADDRESS: _____ @ _____		15 GRADE ENTERING:		16 SCHOOL YEAR APPLYING FOR:
17 FAITH / BELIEF (Please circle one): Christian / Buddhist / Muslim / Other _____ / None			18 CHURCH in home country (If Christian): Address: _____	

### LEGAL GUARDIAN OR CONTACT PERSON IN VANCOUVER AREA

19 GUARDIAN'S NAME:		20 GUARDIAN'S ADDRESS:		21 GUARDIAN'S TELEPHONE NUMBERS: (Home) _____ (Work) _____ (Cell) _____	
22 RELATIONSHIP TO THE FAMILY:		Email: _____ @ _____			
23 WHILE IN CANADA STUDENT STAYING WITH: HOMESTAY <input type="checkbox"/> PARENT				24 STUDENT'S TELEPHONE NUMBERS: (Home) _____ (Cell) _____ Email: _____ @ _____	
NAME: _____					
ADDRESS: _____					
CITY: _____					
TEL: _____ CELL: _____					
HOMESTAY/ PARENT'S EMAIL ADDRESS: _____ @ _____					
25 AGENT'S NAME: <input type="checkbox"/> Same as Guardian / Contact Person Or <input type="checkbox"/> Other:		26 AGENT'S ADDRESS: Email: _____ @ _____		27 AGENT'S TELEPHONE NUMBERS: (Home) _____ (Work) _____ (Cell) _____	

## EDUCATIONAL BACKGROUND

<b>28</b> NAME OF THE SCHOOL STUDENT IS NOW ATTENDING, OR ATTENDED LAST YEAR:	<b>29</b> SCHOOL ADDRESS:	<b>30</b> SCHOOL TELEPHONE NUMBERS: (Sch. Office) _____ (Fax) _____
<b>31</b> NAME OF PRINCIPAL:	<b>32</b> GRADE COMPLETED:	<b>33</b> Has this student ever repeated a grade? <input type="checkbox"/> YES <input type="checkbox"/> NO If Yes, which one(s)? ____
<b>34</b> Why do you want your child to attend our school?		
<b>35</b> Does this student want to attend our school? <input type="checkbox"/> YES <input type="checkbox"/> NO WHY?		
<b>36</b> Has this student ever participated in advanced classes? <input type="checkbox"/> YES <input type="checkbox"/> NO If YES, what classes?		
<b>37</b> Has this student ever had any mental, physical, or emotional disorders? <input type="checkbox"/> YES <input type="checkbox"/> NO If YES, please explain:		
<b>38</b> Does this student have any physical handicaps or limitations that may affect participation in physical activities? <input type="checkbox"/> YES <input type="checkbox"/> NO If YES, please explain:		
<b>39</b> What things does this student have a natural interest in and what are the student's favourite hobbies?		
<b>40</b> Has the student had any behavioural concerns that needed to be addressed by the teacher/principal/administrator? <input type="checkbox"/> YES <input type="checkbox"/> NO		
<b>41</b> Does this student have any habits or activity patterns that might serve to give us early warning that they are feeling troubled or stressed? <input type="checkbox"/> YES <input type="checkbox"/> NO		
<b>42</b> Has this student received any learning and/or developmental support? Please attach copy of reports (if any). <input type="checkbox"/> YES <input type="checkbox"/> NO		
<b>43</b> Please note any additional information which would assist the school in knowing this student as an individual:		
<b>NOTE:</b> Students will be tested as to their English ability, and if necessary placed in ESL classes until capable of integration into regular classes.		

## STUDENT TRAVEL AND HOMESTAY REQUIREMENTS

<b>43</b> Does this student need Airport Service? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please fill out the following: Arrival Date: _____ Time: _____ Airline: _____ Flight #: _____
<b>44</b> Does this student need Homestay Placement? <input type="checkbox"/> Yes <input type="checkbox"/> No <b>(Please note that children in K - 3 are not eligible for Homestay and must stay with parents.)</b>
<p><b>If student needs homestay placement, please complete the Homestay Program Student Application.</b></p> <p><b>Note:</b> The school reserves the right to determine the family with whom the student will stay, even if friends of the family are resident in the Vancouver area. No student will be permitted to live in a suite or live on their own since not only is he/she in Canada to study but also to integrate into Canadian society and culture.</p>

## IMPORTANT ADDITIONAL INFORMATION

All students who wish to enroll **MUST** complete the application **fully** before submitting it.

### THE APPLICATION FORM MUST BE ACCOMPANIED BY:

- One photocopy of the student's birth certificate or passport to prove age.
- Photocopies of the student's school transcript (report cards) for the previous 2 years including the current year to date. These must be translated into English.
- The Registration Fee (non-refundable) Other fees must be remitted upon the applicant's acceptance as a student at B.C.C.A.
- Upon receipt of all of the above documents, the family will be notified by mail or fax of the school's acceptance or rejection of the application.
- Upon acceptance of the application, the family must remit the full tuition, and all other applicable fees. (See attached Fee Schedule for costs)
- Upon receipt of full tuition fees, the school will issue an official "Letter of Acceptance".
- The family and student can then take the Letter of Acceptance to Immigration Canada in their home country and apply for a Student Visa to enter Canada as a student registered in this school. Approval can sometimes take up to 2 months or longer, depending upon the policies of the country.



## BRITISH COLUMBIA CHRISTIAN ACADEMY PARENTS' CODE (please check)

- I/We will cooperate fully in the educational functions of British Columbia Christian Academy, doing my best to make Christian education effective in the life of each of my children so that he or she may love and serve the Lord Jesus Christ all of his or her life.
- I/We will fulfill all of my financial obligations to British Columbia Christian Academy on or before the due date. If I am unable to pay on time, I/We will notify the business office in advance (a) giving a reasonable explanation for the delay, and (b) stating when the payment can be made.
- I/We will encourage and help my children support the outreach projects of British Columbia Christian Academy as the Lord enables.
- I/We will undertake volunteer duties and responsibilities for British Columbia Christian Academy as opportunities arise and as God provides time and strength.
- I/We will regularly attend meetings and parents' functions of British Columbia Christian Academy. I/we will especially attend the annual business meeting.
- I/We will attend the mandatory parent orientation meeting when I have a child entering a division of the school for the first time.
- If I become dissatisfied with the school in any respect, I/We will seek to resolve the matter with the person or persons involved rather than begin to spread criticism or hold a negative attitude in my heart.
- I/We will seek the advancement of British Columbia Christian Academy in all areas, i.e., spiritually, socially, academically and physically.

Date: \_\_\_\_\_ Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Parent/Guardian Signature: \_\_\_\_\_

### STUDENT CODE OF CONDUCT

At British Columbia Christian Academy we seek through word and action to create an environment of trust and mutual support in which each member of our community can grow. There is an emphasis on the need to be sensitive to those we come in contact with so that each student can realize their individual, God-given potential. As a staff we are committed to the on-going educational process of developing unique persons in a Christ-centered environment where faith is translated into action.

We all must learn to work individually and with others. Mutual respect, cooperation and sharing are important values in any social experience. The ability to work with, and for, others is an important part of the learning process. In all we do, there must be respect for God and His work, self, others, property and authority. Any overt behavior, which would demonstrate a lack of respect (e.g. cruel teasing, bullying, discourtesy, blasphemous language or vulgarity, stealing, etc.) will be dealt with so that the well-being and security of everyone in the school is ensured.

Students are to live consistent Christian lives wherever they are. Those who are not leading such lives often reflect this in their studies and their attitude toward other students.

Involvement with alcohol and illegal drugs are serious offences and all students are placed under a strict obligation to refrain from such use at all times and in all places. A breach of this guideline will normally result in disciplinary action ranging from a minimum of a 30 day suspension to expulsion.

**Vacations:** Extensions to the Christmas and Spring break *are not permitted*. Students traveling to their home countries over these periods are to leave and return within the time frame set by the school. If, under exceptional circumstances, a student will be away longer than the allowed time, he or she must get prior authorization from B.C.C.A.

**(Note regarding FOREIGN VISAS:** If students wish to travel to the United States, they need to contact the United States consulate in their home country before coming to Canada. )

(The following to be signed by each student entering grades 4-12)

I, \_\_\_\_\_ am aware of the school's Code of Conduct and agree to abide by it and to support it to the best of my ability.  
(Please print name)

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Parent/Guardian Signature

Date \_\_\_\_\_  
(indicating I have read the above)

Date \_\_\_\_\_  
(indicating I have read the above)

## **PARENT / GUARDIAN AGREEMENT FORM**

(Please read carefully before signing)

1. I understand that my child will take part in all school activities, and give permission for him/her to do so, with the understanding that in the event of school-sponsored trips away from the school premises, I will receive notification well in advance.
2. I agree to uphold and support the academic standards of British Columbia Christian Academy by being certain a place at home for my child to study is provided, and by giving encouragement in all his/her school activities and in the completion of homework and assignments. I further agree to ensure that vacation periods are not extended and that the student travels only within the weeks allowed by the school.
3. I recognize that for my child to make good progress in his/her work, it is essential that he/she have confidence in his/her teacher(s) and school. Therefore, I will do all in my power to see that if my child becomes involved in any difficulty with the school, I will in no case complain to any parents, but with prayerful Christian spirit register necessary concern with the teacher, or school administration.
4. I consider it a privilege to have the opportunity to send my child to British Columbia Christian Academy and shall endeavor to support and uphold the principles, practices, and educational policies of the school in every way.
5. I realize that a Christian school is not a substitute for the training of the home and the local church.
6. I hereby certify that the facts contained in this application are true and complete to the best of my knowledge; and that I have read and agree with/all of the above.
7. I understand that no refund will be given to a student who voluntarily withdraws from the school before the end of the school year, or becomes a landed immigrant during the school year.

\_\_\_\_\_  
**Parent's / Guardian Signature/Date**

\_\_\_\_\_  
**Parent's / Guardian Signature/Date**

**Principal's Approval:**

\_\_\_\_\_  
**Signature and date**

<b>Start Date:</b>
--------------------



## **REGISTRATION PROCEDURES:**

- ❑ Students wishing to apply to B.C.C.A. must fill out and submit an International Program Student Application to the school.
- ❑ Copies of report cards (transcripts) from the student's current or former school must be translated into **English by an official translator.**
- ❑ **Submit a copy of IEP or any other learning support/diagnostic reports translated into English (if applicable)**
- ❑ An interview with the principal will be arranged after a review of the application (if the student is in Canada at the time). Upon acceptance, tuition fees, student fees and registration fees must be paid in full.
- ❑ Students must have a legal guardian in Canada if they are not staying with their parents. Custodianship forms are available in the office. These forms must be "Notarized" by a lawyer or a public notary to make them legal. B.C.C.A. must have a copy to be kept in the student's file.
- ❑ International students must have a current Student Visa to study in Canada. Tuition fees must be paid in full **before** the school can issue a "letter of acceptance" for the student to obtain a Visa. Payment of fees reserves a space in the school for that student for the year and assures Immigration Canada that the applicant is indeed a student in Canada. If applicant is unable to obtain a student visa, the tuition will be refunded in full.
- ❑ Students should buy their uniform from the uniform supplier: Neat Uniforms, 3738 Parker Street in Burnaby. The phone number is: 604-205-7555. If students must wait while their uniform is made, girls may wear a black skirt and white shirt, and boys may wear black pants and white shirt. Gym (P.E.) strip is purchased through the school. Check with the office to determine times.
- ❑ Students in Elementary grades (K-7) ages 5-12 will receive ESL instruction on a "Pull out" basis. Students in the High School grades (8-12) ages 13-19 will be placed in the ESL class and integrated into regular classes as their English skills improve.

## **REFUND POLICY FOR TUITION FEES:**

**All requests for refunds must be made in writing to British Columbia Christian Academy. Refund requests include the original Letter of Acceptance issued by British Columbia Christian Academy as well as relevant supporting documentation (e.g. letter from Citizenship and Immigration Canada).**

**FULL REFUND** less application fee will be given if Canadian Immigration does not approve a student Study Permit. To obtain a refund, written requests should be received within six months of the date of refusal. Requests must include the formal letter of refusal from Canadian Immigration and the original Letter of Acceptance issued by British Columbia Christian Academy.

**½ REFUND** will be given when a student withdraws or becomes a landed immigrant or permanent resident prior to the commencement of their program, which is the first day of their attendance at British Columbia Christian Academy.

**NO REFUND** will be granted to a:

- Student who withdraws or becomes a landed immigrant after the commencement of their program.
- Student who is dismissed from the program due to a breach of the law, policy or regulation as determined by the Government of Canada, the Police, BCCA.
- Student whose parent obtains a working visa after the commencement of the program.
- 

## **MEDICAL COVERAGE FOR INTERNATIONAL STUDENTS**

- **All International students are required to pay for medical coverage as a condition of their acceptance in British Columbia Christian Academy.**
- **All International students must report with their passport and Study Permit to the BCCA office upon arrival to apply for this coverage.**



## Kindergarten — Grade 12 INTERNATIONAL PROGRAM FEE SCHEDULE & REGISTRATION PROCEDURES 2013-2014

### FEE SCHEDULE:

- REGISTRATION FEE: \$250.00

- STUDENT/ACTIVITY FEE:

Grade	Fees	Grade	Fees	Grade	Fees
K	70.00	4	125.00	7-11	275.00
1-3	85.00	5	170.00	12	325.00
		6	220.00		

- TUITION: Rates are subject to change.

1st child in family: \$14,110.00

Each Sibling: \$12,022 (Only siblings in the same family are eligible for a discount)

- TEXT BOOK DEPOSIT:** High School and Intermediate students are required to give a \$200 cheque deposit, dated June 01, 2014, as a textbook deposit. Cheque is returned when textbooks are returned in proper condition. (Not required for Primary school students).
- COMPULSORY MEDICAL PLAN:** \$ 840.00 ( **As of September 2006 all students are required to get their medical insurance through BCCA**)
- HOMESTAY ADMINISTRATION FEE:** \$650.00 (If applicable) Please see below for explanation of this fee
- HOMESTAY SECURITY DEPOSIT:** \$800.00 (If applicable)
- MONTHLY HOMESTAY FEE:** \$800.00 (If applicable — paid directly to the Homestay Host Family)

### REFUND POLICY (For full details please see BCCA Refund Policies document)

**The registration fee is non-refundable.** Tuition fee refunds will only be given if the student applies to Canada Immigration for a Student Authorization within three weeks of the date the Letter of Acceptance is issued; and is refused a Student Authorization to attend British Columbia Christian Academy. Documented evidence is required. **No refund will be given to a student who voluntarily withdraws from the school, or becomes a landed immigrant during the school year.** Refunds for Homestay Fees will be governed by the terms of the Long-Term Homestay Agreement, which must be signed by the Homestay Student and his/her Guardian, as well as the Host Family.

**LIVING EXPENSES**--Each student should have approximately \$3000.00 Canadian funds per year to cover miscellaneous expenses, such as school uniform, school supplies, personal clothing/toiletries, restaurant meals, personal entertainment, etc.

### **ACCOMMODATION (Homestay)**

Each homestay family provided by the school is carefully screened and reviewed by the Homestay Coordinator.

**The Homestay Administration Fee** of \$650 (Canadian Funds) consists of:

-a one-time **Homestay Placement Fee:** \$150 (If the school finds homestay for the student)

-an annual **Homestay Coordinator Service Fee:** \$500, providing ...

- regular monthly interviews with the Homestay Student
- regular monthly interviews with the Host Family
- regular written communication with the student's family overseas to report on their child's well-being and progress in school and adjustment to life in Canada.

**Monthly Homestay Fees:** The cost of room and board with a family is \$800 per month and is payable directly to the Host Family at the beginning of the school year and on the first day of each month of the student's stay. The payment of a Security Deposit equal to one month's Homestay Fee (\$800) is due at the beginning of the school year along with the Homestay Administration Fee (\$650), and is payable to BCCA. The Security Deposit will be used toward the final month's room and board, minus any damages or unpaid bills charged to the student during his/her stay with the Host Family. Please note that the monthly fee is a flat rate and must be paid even if the student returns home during Christmas and Spring vacations.



## **BRITISH COLUMBIA CHRISTIAN ACADEMY STATEMENT OF FAITH**

Please read carefully British Columbia Christian Academy's Statement of Faith. Not all private schools are suitable for every family. It is important that each family attending this school agrees that they allow their children to be educated in accordance with the following:

- 1) We believe the Bible to be the inspired and only infallible, authoritative written word of God.  
II Timothy 3: 16-27
- 2) We believe that there is one God, eternally existent in three persons: Father, Son, and Holy Spirit.  
Matt. 28 19; II Cor. 13: 14
- 3) We believe that the universe originated by the creative act of God as revealed in Holy Scripture, and that the form of every kind of life was fixed at the time of its creation.  
Genesis 1: 1; John 1: 1
- 4) We believe in the true deity and true humanity of our Lord Jesus Christ - His pre-existence, His virgin birth, His sinless life, His miracles, His vicarious and atoning death through His shed blood, His bodily resurrection, His ascension to the right hand of the Father, and His future visible return in power and glory.  
Colossians 1: 13-20; John 1: 14
- 5) We believe that the Lord Jesus Christ is the only mediator between God and man.  
I Timothy 2: 5
- 6) We believe that all men are lost and sinful, and that salvation is received through personal faith in the Lord Jesus Christ and by the act of regeneration of life by the Holy Spirit of God.  
Romans 3: 23-26; Titus 3:5
- 7) We believe that by the present indwelling ministry of the Holy Spirit, the Christian is enabled to live a godly life, and that every believer should practice the holiness which God requires.  
Ephesians 1: 13-14; Romans 8: 1-4 , 12: 1-2; Titus 2: 11-13
- 8) We believe in the resurrection of both the saved and the lost; they that are saved unto the resurrection of life, and they that are lost unto the resurrection of damnation.  
John 5: 24-25, 28-29
- 9) We believe in the spiritual unity of believers in our Lord Jesus Christ.  
John 5: 20-23; I Corinthians 12: 12-13
- 10) We believe that support of, and participation in, the task of fulfilling the Great Commission is an obligation of all believers in our Lord Jesus Christ.  
Matthew 28: 19-20